

# Business Center Handling and Shipping Fees

**HOURS: MONDAY-FRIDAY, 8AM-4PM**

## INCOMING PACKAGES

### Envelopes & Boxes

Up To 1 Pound	\$2.00 each
1-10 Pounds	\$10.00 each
10-20 Pounds	\$15.00 each
20-30 Pounds	\$20.00 each
30-50 Pounds	\$25.00 each
Over 50 Pounds	\$1.00/ pound

Pallet/Crate \$350.00 each

Pick up Fee \$70.00 per ½ hour

## COPIES-PER PAGE

Boarding Pass	No Charge
1-50 Impressions	B/W .50   Color \$1.00
51+ Impressions	B/W .50 & \$5.00 fee
51+ Impressions	Color \$1.00 & \$5.00 fee

## OUTGOING PACKAGES-PER BOX

Ready to Ship No Charge up to 10lbs

Boxed by GSR	Cost of Box plus
Up to 10 pounds	\$5.00 plus shipping fee
10-20 pounds	\$10.00 plus shipping fee
20-30 pounds	\$15.00 plus shipping fee
30-50 pounds	\$20.00 plus shipping fee
Over 50 Pounds	\$1.00/ pound

Pallet/Crate \$250.00 each

Pick up Fee \$70.00 per ½ hour

**LAMINATING SERVICES** Starting at \$8 per page

**EQUIPMENT RENTAL** \$10 per 30 minutes

**SCANNING** \$0.50 per page

**STAMPS** \$0.63 each